



**KRISTIANSAND
KATEDRALSKOLE
GIMLE**

Special Educational Needs Policy at the Diploma Programme at Kristiansand katedralskole Gimle (KKG)

Kristiansand katedralskole Gimle (KKG) is a state school owned by the County of Vest-Agder and submitted to the Norwegian Education Law that states that every person in Norway between the ages of 16 to 19 has the right to three years of upper secondary education. The students of the IB Diploma Programme meet the admission requirements and should be allowed to demonstrate their ability under working and assessment conditions according to their needs.

“The IB believes that all candidates must be allowed to take their examinations under conditions that are as fair as possible. Where normal examination conditions and assessment procedures would put candidates at a disadvantage and prevent them from being able to demonstrate their skills and knowledge adequately, reasonable forms of accommodation may be authorized” the Handbook of Procedures for the Diploma Programme 2013 states.

The majority of students who choose the IB Diploma Programme will not need more adaptation than the regular feedback, but in some cases the standard assessments and working conditions are not enough for students with special needs to be able to demonstrate their abilities and succeed.

Students with special educational needs are students affected by temporary, long-term or permanent disability or illness, or they have learning difficulties. In most cases the school is aware of any special needs before the students attend the IB. If this is not the case, the home room teacher always has start-up interviews with every student in the beginning of the school year, and issues of concern like special needs will be discussed. The students have meetings with their home room teacher and subjects teachers every semester to record grades, behavior and the general attitude of the students to spot any problems or issues. In this way teachers become supportive and help students to become more aware of their academic strengths and weaknesses.

Kristiansand katedralskole Gimle (KKG) has a special student advisor for the IB Diploma Programme that is concerned with the students' social, emotional and psychological welfare and will give advice and assistance, and there are three school nurses the students may consult about psychological and medical needs. In accordance to Norwegian regulations, students who are diagnosed with or express a need for psychological counselling are referred to the local authority service and assigned a counsellor/psychologist.

It is important that parents share any knowledge they have concerning a student's special needs and cooperate with us regarding professional documentation, f. ex from a person of medical profession. We therefore welcome all information and documentation concerning students with special needs which will enable us to apply for the correct access arrangements and supply the appropriate learning support.

Teachers who observe students with special needs inform the students of their rights within the IB Diploma Programme with regard to help available on written exams, and the IB Coordinator informs the IBO using the appropriate forms. Access arrangements for dyslexics and students with concentration difficulties usually entail extended time for exams or use of a word processor.

Folkestyre - kompetanse - samarbeid

Special educational needs may appear during the school year. It is the responsibility of the teachers, parents/guardians and students themselves to inform the IB Coordinator about possible new special educational needs. The IB Coordinator will be in contact with the school advisor and the IBO on the case.

In case of long-term or permanent disability or illness, in case of learning difficulties, the school's counselling service will serve the students according to the guide published by the Norwegian Directorate for Education and Training. For special educational needs related to the IB Examinations, the IB Coordinator will serve the students according to the IBO policy for diploma candidates with special assessment needs.

For students with physical special needs (f. ex. using a wheel chair, vision or hearing issues), there are elevators, hearing equipment in the student's classroom, facilitations for blind students and the teachers are educated in using equipment.

Kristiansand 15.9.15

Vibeke Lauritsen
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